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**COVID-19 SAFETY PLAN**

AUSTRALIAN BARREL HORSE ASSOCIAITON

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| **[Association/Club]** | Cherry Tree Barrel Racing |
| **[Ground Location]** | Cooma Showgrounds |
| **[Club Facility Location]** | Cooma Showgrounds |
| **[Club President/Association CEO]** | Michelle O’Neill |
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| **Contact Mobile Number** | 0413609880 |
| **Version** | 1 |
| **Michelle O’Neill is responsible for this document** | |

# Template Instructions

1. The Australian Institute of Sport (**AIS**) has published a “Framework for Rebooting Sport in a COVID-19 Environment” to inform the resumption of sporting activity in Australia, including community sport. Sport Australia has separately developed a “Return to Sport Checklist for Clubs and Associations” that provides operational guidance to local sporting clubs and associations on considerations that should be taken into account to appropriately resume sport and club operations.
2. To support the AIS and Sport Australia return to sport documents, Sport Australia has developed this COVID-19 Safety Plan template. This template can be used by associations and clubs to consolidate their planning for the resumption of activities at its club. Your association/club should review the Sport Australia Checklist and document its operational requirements for return to sport in the Appendix to this COVID-19 Safety Plan.
3. Yellow highlighting within brackets i.e. [ ] indicates further information is required from an association/club prior to finalising and adopting the COVID-19 Safety Plan. Before finalising, insert relevant information where highlighted in yellow and delete these template instructions.
4. Your association/club’s COVID-19 Safety Plan should be appropriately ratified within your club’s governance arrangements and regularly reviewed to ensure it remains fit for purpose and aligned with the AIS Framework, government restricted activity measures, public health advice and health and safety laws.
5. **DISCLAIMER:** This template does not constitute legal or health and safety advice. A club should take its own professional advice regarding the development and contents of its COVID-19 Safety Plan.

Table of Contents

[1. Introduction 4](#_Toc40292948)

[2. Key Principles 4](#_Toc40292949)

[3. Responsibilities under this Plan 5](#_Toc40292950)

[4. Return to Sport Arrangements 5](#_Toc40292951)

[4.1 AIS Framework Arrangements 5](#_Toc40292952)

[4.2Roadmap to a COVIDSafe Australia 6](#_Toc40292953)

[5. Recovery 6](#_Toc40292954)

[Appendix: Outline of Return to Sport Arrangements 7](#_Toc40292955)

[Part 1 – Sport Operations 7](#_Toc40292956)

[Part 2 – Facility Operations 9](#_Toc40292957)

1. Introduction

The purpose of this COVID-19 Safety Plan (**Plan**) is to provide an overarching plan for the implementation and management of procedures by the Australian Barrel Horse Association to support its **ABHA** **Affiliates** and its members and participants in the staged resumption of community sport and club activities.

The arrangements set out in this Plan are intended to prevent the transmission of COVID-19 among members, participants, coaches, officials, administrators/volunteers, visitors, families and the broader community. The Plan provides the framework to govern the general operation of the **ABHA** **Affiliates** any facilities it controls, the playing/training behaviour of all members and participants and the monitoring and reporting of the health of attendees at **ABHA** **Affiliates** facilities.

This Plan includes, but is not limited to, the conduct of:

* 1. staged training and competition activities (sport operations); and
  2. facility management and supporting operations (facility operations).

At all times the Plan is subject to all regulations, guidelines and directions of government and public health authorities.

1. Key Principles

This Plan is based on, and accepts, the AIS [Framework for Rebooting Sport in a COVID-19 Environment](https://ais.gov.au/__data/assets/pdf_file/0006/730374/35845_AIS-Framework-for-Rebooting-Sport-Summary.pdf) (**AIS Framework**) and the [National Principles for the Resumption of Sport and Recreation Activities](https://www.health.gov.au/sites/default/files/documents/2020/05/australian-institute-of-sport-ais-framework-for-rebooting-sport-in-a-covid-19-environment.pdf) (**National Principles**).

The Plan also accepts as key principles that:

* The health and safety of members, participants, coaches, officials, administrators/volunteers, visitors, families and the broader community is the number one priority;
* Members, participants, coaches, officials, administrators/volunteers, families and the broader community need to be engaged and briefed on **ABHA** **Affiliates** return to sport plans;
* Facilities are assessed and appropriate plans are developed to accommodate upgraded hygiene protocols, physical distancing and other measures to mitigate the risk of transmission of COVID-19;
* Training cannot resume until the arrangements for sport operations and facility operations are finalised and approved, if necessary; and
* At every stage of the return to sport process **ABHA** **Affiliates** must consider and apply all applicable State and Territory Government and local restrictions and regulations. **ABHA** **Affiliates**] needs to be prepared for any localised outbreak at our facilities, within our competitions or in the local community.

1. Responsibilities under this Plan

Cherry Tree Barrel Racing retains the overall responsibility for the effective management and implementation of the return to sport activities and operations outlined in this Plan.

The Committee of Cherry Tree Barrel Racing is responsible for:

* Approving the Plan and overseeing the implementation of the arrangements in the Plan; and
* Revising the Plan as required, ensuring it reflects up to date information from government and public health officials.

The Committee has appointed the following person as the Club COVID-19 Safety Coordinator to execute the delivery of the Plan and to act as a point of contact for information relating to this Plan:

|  |  |
| --- | --- |
| **Name** | Michelle O’Neill |
| **Contact Email** | info@cherrytreeequine.com.au |
| **Contact Number** | 0413609880 |

Cherry Tree Barrel Racing expects all members, participants, coaches, officials, administrative staff and volunteers to:

* Comply with the health directions of government and public health authorities as issued from time to time;
* Understand and act in accordance with this Plan as amended from time to time;
* Comply with any testing and precautionary measures implemented by Club
* Act with honesty and integrity in regard to the state of their personal health and any potential symptoms; and
* Monitor their health and take a cautious approach to self-isolation and reporting of potential symptoms.

1. Return to Sport Arrangements

As at 15/06/2020, participants are training at Level A of the AIS Framework. The Plan outlines specific sport requirements that the Club will implement for Level B and Level C of the AIS Framework.

The Club will transition to the training activity and facility use as outlined in Level B of the AIS Framework and the training/competition activities and facility use outlined in Level C of the AIS Framework when permitted under local restrictions and regulations.

* 1. AIS Framework Arrangements

The protocols for conducting sport operations and facility operations under Level B and Level C of the AIS Framework are set out in the Appendix.

* 1. Roadmap to a COVIDSafe Australia

Cherry Tree Barrel Racing will also comply with the Australian government’s [Roadmap to a COVIDSafe Australia](https://www.pm.gov.au/sites/default/files/files/three-step-framework-covidsafe-australia.pdf), which places limits on the type of activity that can be conducted and the number of people who can gather at facilities, notwithstanding the activities permitted by the AIS Framework (see below).

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| **AIS Activities** | **Level A:**  Training in no more than pairs. Physical distancing required. | **Level B:**  Indoor/outdoor activity. Training in small groups up to 10. Physical distancing required. | | **Level C:**  Full sporting activity (training and competition) allowed. No restriction on numbers. Contact allowed. | |
| **Roadmap Activities** | N/A | **Step 1:**  No indoor activity. Outdoor sport (up to 10 people) consistent with AIS Framework. | **Step 2:**  Indoor/outdoor sport up to 20 people. Physical distancing (density 4m2). | **Step 3:**  Venues allowed to operate with up to 100 people with physical distancing. Community sport expansion to be considered consistent with AIS Framework. | **Further steps TBC** |

1. Recovery

When public health officials determine that the outbreak has ended in the local community, Cherry Tree Barrel Racing will consult with relevant authorities to identify criteria for scaling back its COVID-19 prevention actions. Cherry Tree Barrel Racing will also consider which protocols can remain to optimise good public and participant health.

At this time the Committee of Cherry Tree Barrel Racing will consult with key stakeholders to review the delivery of its return to sport arrangements and use feedback to improve organisational plans and systems.

# Appendix: Outline of Return to Sport Arrangements

[Note – examples provided in this Appendix relate to Club operations. Adjustments may be made for the return to sport arrangements of Associations]

## Part 1 – Sport Operations

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| Area | Plan Requirements (for activities under AIS Framework Level B)  Cherry Tree Barrel Racing | Plan Requirements (for activities under AIS Framework Level C) |
| **Approvals** | The club must obtain the following approvals to allow a return to training at Level B:   * State/Territory Government approval of the resumption of community sport. * Relaxation of public gathering restrictions to enable training to occur. * Local government/venue owner approval to training at venue, if required. * National/state sporting body/local association approval of return to training for community sport. * Club committee has approved return to training for club. * Insurance arrangements confirmed to cover training. | The club must obtain the following approvals to allow a return to training/competition at Level C:   * Relaxation of public gathering restrictions to enable training to occur. * Local government/venue owner approval to training/competition at venue, if required. * National/state sporting body/local association approval to return to training/competition for community sport. * Club committee has approved return to competition for club. * Insurance arrangements confirmed to cover competition. |
| **Training Processes** | We will not be having training days. | * AIS Framework principles – full sporting activity that can be conducted in groups of any size (subject to COVIDSafe Roadmap) including full contact. * Social distancing 1.5m rule enforced * No socialising – ride and leave * Clearly outline nature of training permitted. * Access to treatment from support staff. * Sanitising requirements continue from Level B. * Treatment of shared equipment continues from Level B. * Personal hygiene encouraged and facilities available * Rider attendance register kept]. |
| **Personal health** | * Washing of hands facilities available and hand sanitiser. * Avoid physical greetings (i.e. hand shaking, high fives etc.). * Avoid coughing, clearing nose, spitting etc. * No sharing of equipment | Club to detail specifics of personal health protocols. Should cover:   * Requirements continue from Level B]. |
| **Hygiene** | * Any safe hygiene protocols distributed by national/state sporting body or local association that will be adopted by club. * Guidelines for sanitisation and cleaning, including requirements for sanitisation stations]. | * Hygiene and cleaning measures to continue from Level B |
| **Communications** | * Cherry Tree COVID-19 guidelines will be provided to riders once entered and must acknowledge they have read and understood the guidelines. | * Plan B continued |

## Part 2 – Facility Operations

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| Area | Plan Requirements (for activities under AIS Framework Level B) | Plan Requirements (for activities under AIS Framework Level C)  [ |
| **Approvals** | * State/Territory Government approval of the resumption of facility operations. * Local government/venue owner approval to use of facility, if required. * Club committee has approved plan for use of club facilities. * Insurance arrangements confirmed to cover facility usage. | * State/Territory Government approval of the resumption of facility operations. * Local government has given approval to use of facility, if required. * Club committee has approved plan for use of club facilities. * Insurance arrangements confirmed to cover facility usage. |
| **Facilities** | * Parts of facilities that are available during Level B restrictions; limit to toilets and medical facilities and minimise use of communal facilities. * Hygiene and cleaning protocols. * Provision of appropriate health and safety equipment, Personal Protective Equipment (PPE) and personal hygiene cleaning solutions]. | * Return to full use of Club facilities. * Hygiene and cleaning protocols measures as per Level B. * Provision of appropriate health and safety equipment, Personal Protective Equipment (PPE) and personal hygiene cleaning solutions as per Level B]. |
| **Facility access** | * Restrictions on facility access to limit anyone who has:   + COVID-19 or has been in direct contact with a known case of COVID-19 in the previous 14 days.   + Flu-like symptoms or who is a high health risk (e.g. due to age or pre-existing health conditions).   + Travelled internationally in the previous 14 days. * Who may attend the club facilities: only essential participants should attend to minimise numbers; not more than one parent/carer to attend with children; gathering numbers should not exceed government allowances (COVIDSafe Roadmap maximum gatherings: Step 1 (10 people), Step 2 (20 people), Step 3 (100 people)) * Any spectators should observe physical distancing requirements (>1.5 metres). * Detailed attendance register to be kept]. | * Continue Level B protocols as appropriate. * Who may attend the club facilities: gathering numbers should not exceed government allowances (COVIDSafe Roadmap maximum gatherings: Step 1 (10 people), Step 2 (20 people), Step 3 (100 people)). * Any spectators should observe physical distancing requirements (>1.5 metres) and density requirements (one person per 4 square metres). * Managed access including separate entry/exit points, managed traffic flows, stagger arrival/departure times.. * Physical distancing protocols. * General advice on physical distancing in club facilities including discouraging face to face meetings where possible, restricting site visitors, deferring or splitting up large meetings. * Detailed attendance register to be kept]. |
| **Hygiene** | * Any safe hygiene protocols distributed by national/state sporting body or local association that will be adopted by club including:   + Availability of hand sanitiser at entry/exit points to venue and elsewhere.   + Protocols for sanitising stations, no sharing of equipment   + Cleaning standards – increase regular cleans and frequent wiping of high touch surfaces.   + Displaying posters outlining relevant personal hygiene guidance.   + Avoiding shared use of equipment.   + Provide suitable rubbish bins with regular waste disposal.   + Guidelines for sanitisation and cleaning of Club facilities]. | * Continue hygiene and cleaning measures as per Level B]. |
| **Management of unwell participants** | * Anyone unwell will be asked to leave the grounds | * Measures as per Level B |
| **Club responsibilities** | The club will oversee:   * Provision and conduct of hygiene protocols as per the Plan. * The capture of a record of attendance at all training and club activities and maintaining an up-to-date log of attendance. * Coordination of Level B * Operation of the club’s facilities | As per Level B. |